

INNOVATION EXPO ATTENDEE GUIDE

June 14, 2017

1) Click in either of these locations to view product categories and visit tech vendors.



for today and future

dates.

2) Click in

locations to

attendees

about the

other

event.

either of these

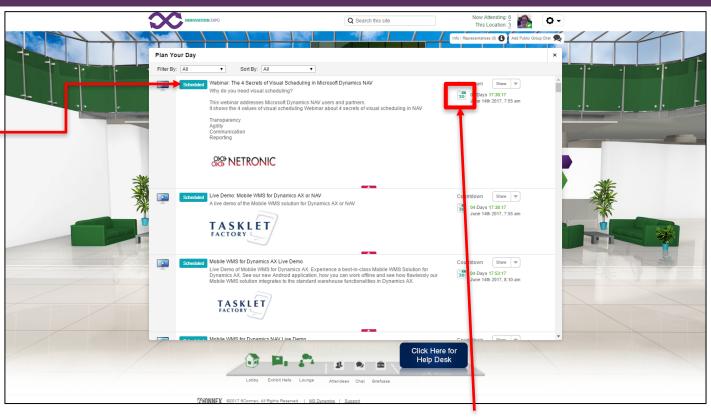
converse with

Technical assistance is available via chat by clicking here.



Clicking on the sign for "Plan Your Day" will bring up a list of all webinars available. These will show in your computer's set time zone. When available, they will show a 'live' feature and the button will change from 'Scheduled' to 'Launch'.



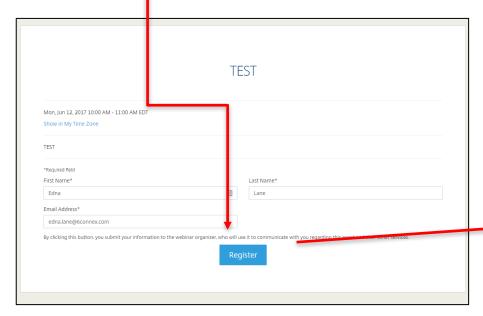


Click on the calendar icon to download a calendar reminder of when the webinar will start. You can also view the countdown in real-time.



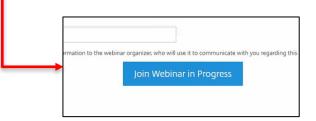
If the meeting is a **GoToWebinar/GoToMeeting** session, you will be brought to a registration page. It will request basic information before you will be able to enter the webinar. You'll have two options:

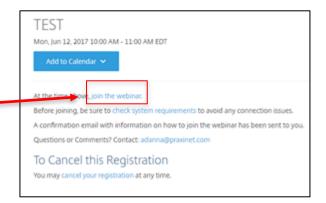
1) If you see a 'Register' button, you will be taken to another page that will have a 'join the webinar' hyperlink on it that you can use to join once the lobby has opened.



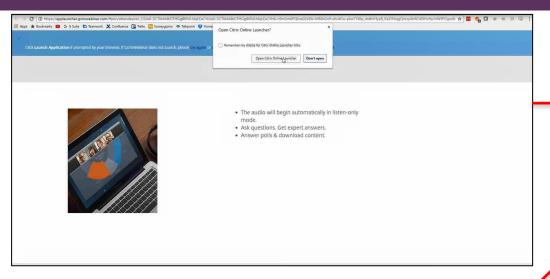
2) If there is not a register button, you will see a 'Join Webinar in Progress' button that will bring you into the session.

Note: Most webinars will be using this program.

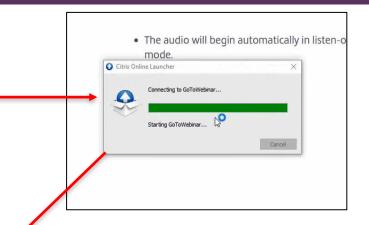






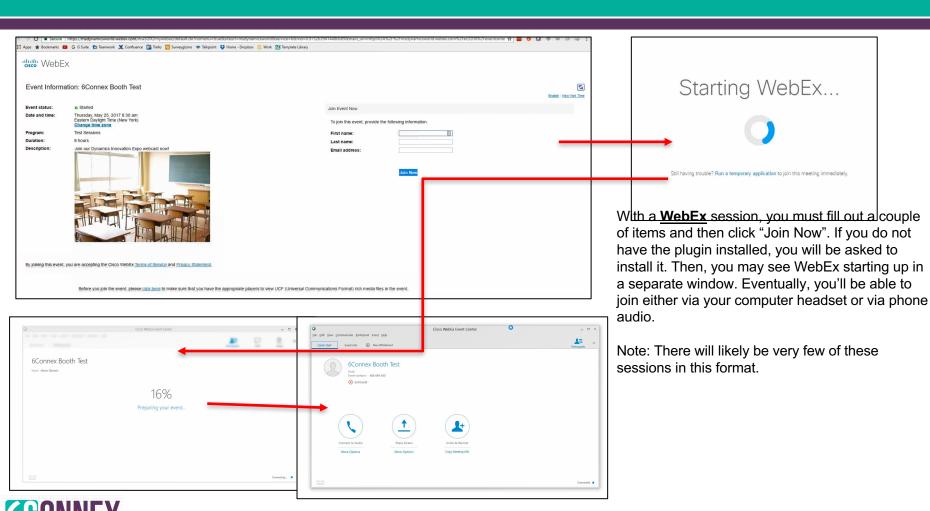


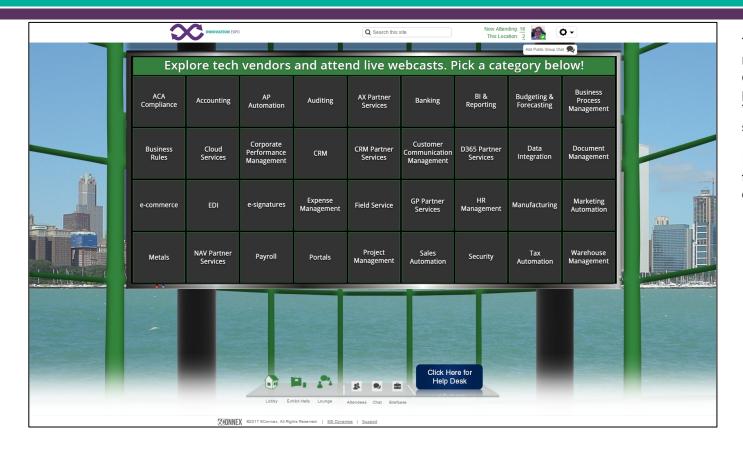




Once you join, you will be taken to another window and asked to either open the Launcher or not, please choose to open. If you do not have the plugin installed, you may be asked to install it. Eventually, you'll be able to join either via your computer headset or via phone audio.



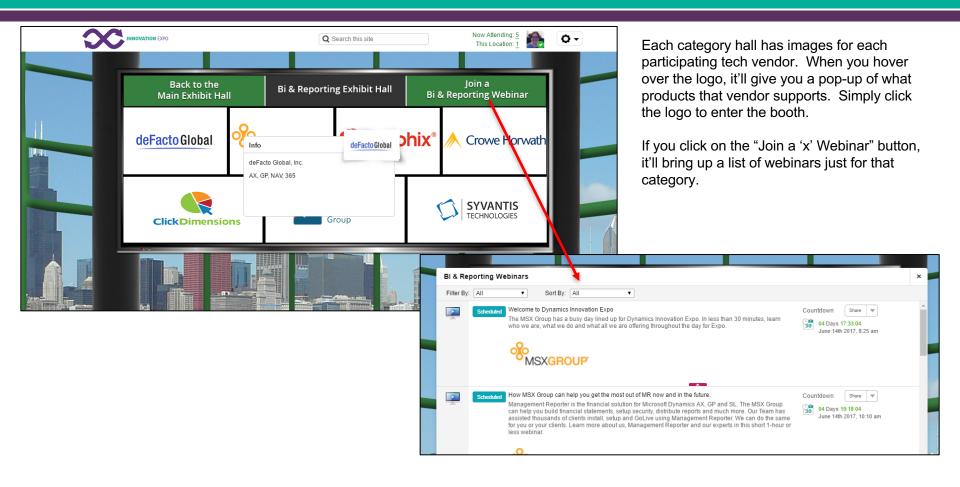




The Exhibit Hall is very easy to navigate! Just click on a category to view the participating tech vendors. You can then click to visit specific vendors.

If there is only one sponsor for that topic, you will be taken directly to their booth.

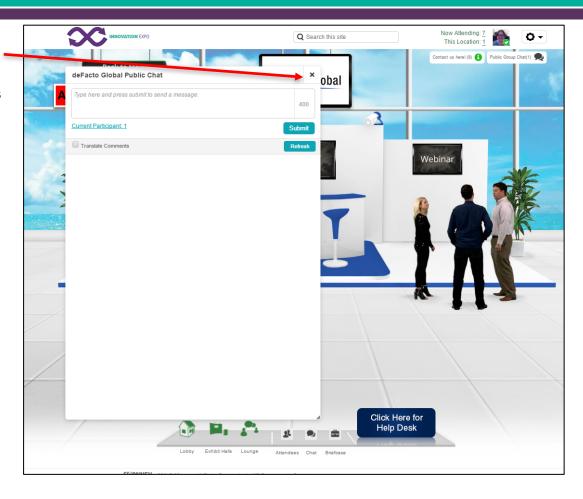






When you enter a tech vendor booth, you will be presented with a public chatroom that is specific to that vendor. You can use it to ask questions. However, if you do not wish to have it open and wish to see the windows behind it, you may close it using the 'x'.

The next slide will outline what you can do in the booth itself.





You can navigate back to the main list of categories by clicking on the "Back to Main Exhibit Hall" sign.

The signs beneath that do not do anything beyond letting you know what products this company supports.



You can view a list of available representatives and re-open the public chatroom using these features.

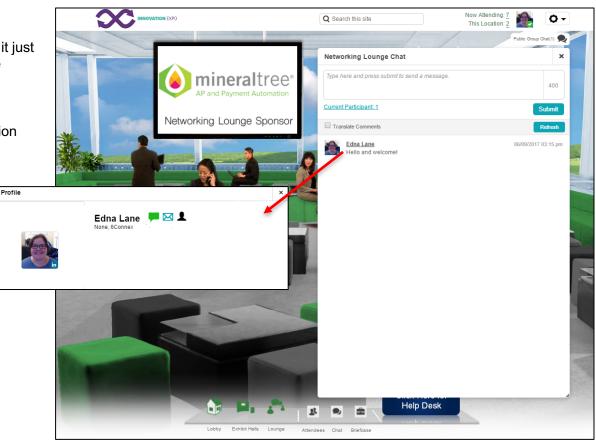
The rep list will allow you to send 1-on-1 chats and emails to the reps in the list.

The TVs, or signs, in each booth are the different types of content they provide for your review. Each one is clickable and will provide a list of available items. Please be advised that some items may download and some may also load in another browser window.



The Networking Lounge is a space available for all attendees and sponsors to come and chat. Think of it just like a real Networking Lounge, where you can make business connections.

You can click on an individual user's name in the chatroom, or in any chatroom, to view their information and even send them a chat privately.







THANK YOU FOR ATTENDING AND WE HOPE YOU HAVE A GREAT VISIT!